

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Committee

Agenda

Thursday, 23rd January, 2025
At 5:15pm

in the

**Council Chamber, Town Hall and available
for the public to view on [WestNorfolkBC-
YouTube](#)**



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**KING'S LYNN AREA
COMMITTEE AGENDA**

**DATE: KING'S LYNN AREA COMMITTEE - THURSDAY,
23RD JANUARY, 2025**

**VENUE: COUNCIL CHAMBER, TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ**

TIME: 5.15 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 5 - 13)

To confirm as a correct record the minutes of the previous meeting held on the 21st November 2024.

3. DECLARATIONS OF INTEREST (Page 14)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. CHAIR'S CORRESPONDENCE (IF ANY)

7. PRESENTATION ON THE IMPORTANCE OF ACCESSIBLE PLAY EQUIPMENT- YOUTH ADVISORY BOARD (Pages 15 - 40)

8. PRESENTATION FROM WEST NORFOLK COMMUNITY TRANSPORT (Pages 41 - 65)

9. MEMBERSHIP OF KLAC PLANNING SUB-GROUP (Page 66)

10. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 67 - 68)

The Committee is asked to consider items for a future Work Programme for

The Committee is also asked to consider the Cabinet's Forward Decision List.

11. DATE OF NEXT MEETING

The next King's Lynn Area Committee meeting is to be held on the **20th March 2025** at **5:15pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn.**

To: Members of the King's Lynn Area Committee

Councillors M Bartrum, F Bone (Chair), S Collop, R Colwell, S Everett (Vice-Chair), D Heneghan, B Jones, C Joyce, A Kemp, J Lowe, J Rust, D Sayers, A Ware and M Wilkinson

For Further information, please contact:

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BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA COMMITTEE

Minutes from the Meeting of the King's Lynn Area Committee held on Thursday, 21st November, 2024 at 5.15 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillor S Everett (Chair) , D Heneghan, B Jones, (Vice Chair) C Joyce, J Rust, and A Ware

PRESENT ON ZOOM, UNDER STANDING ORDER 34: Councillor Bone, Collop, Colwell, Kemp and Sayers.

Councillor Jones was appointed as Vice-Chair for the Meeting.

38 **APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor Lowe and Wilkinson.

39 **MINUTES OF PREVIOUS MEETING**

The minutes from the meeting held on the 26th September 2024 were agreed as a correct record.

40 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

41 **URGENT BUSINESS**

There was no urgent business.

42 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillor Bone, Collop, Colwell, Kemp and Sayers were present under Standing Order 34.

43 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

There was none.

44 **KLAC TERMS OF REFERENCE**

[Click here to view the recording of this item on YouTube.](#)

The Assistant Director for Health, Wellbeing and Public Protection introduced the report and outline the recommendations. He brought to the Committee's attention the revised Terms of Reference which were approved by Cabinet on the 5th November 2024. He outlined to the Committee the report included Terms of Reference to be approved for the Funding Priorities and Opportunities Informal Working Group and the KLAC Planning Sub-Group and for the Committee determine changing the Planning Sub-Group to an Informal Working Group. He explained this would mean the meeting would not be streamed and live on YouTube.

The Chair thanked the Assistant Director for the report and invited comments and questions from the Committee.

Councillor Rust commented as the KLAC Planning Sub-Group make decisions on supporting or objecting to a planning application within the King's Lynn Area she felt it was right to be open to the public and live streamed.

Councillor Heneghan agreed with Councillor Rust comments and added continuing the KLAC Planning Sub -Group provided transparency and residents were entitled to hear Members opinions and views on planning applications within the King's Lynn Area.

Councillor Ware referred to Parish Council's being open to the public in regard to planning application and added she felt the KLAC Planning Sub-Group should be live stream and an open meeting too.

The Chair, Councillor Everett agreed with the Members of the Committee that the Sub-Group needed to be open and transparent to the public.

Under Standing Order 34, Councillor Kemp agreed the Sub-Group should be held as an open meeting and streamed live as it would demonstrate KLAC opinion on planning applications. She sought clarification if it was to be decided the Planning Sub-Group be a Committee or remain a Sub-Group Committee.

The Chair, Councillor Everett referred Councillor Kemp to the recommendations and outline Members present at the meeting agreed to keep as the KLAC Planning Sub-Group.

Under Standing Order 34, Councillor Bone commented Planning was an important function and was scrutinised by the Public and felt it was the upmost importance it remained transparent as the Planning Sub-Group and not an Informal Working Group. He added it should be continued to be open to the public and live streamed as recommendations from the Sub-Group were put forward to planning.

Councillor Collop commented she was the Chair of the KLAC Planning Sub-Group and felt there was no need for it to be changed.

RESOLVED:

- 1) For the King's Lynn Area Committee to note the new King's Lynn Area Committee Terms of Reference approved by Cabinet on the 5th November 2024.
- 2) To approve the KLAC Funding Opportunities and Priorities Informal Working Group Terms of Reference.
- 3) To approve the Terms of Reference and decided for Planning Sub-Group Committee.

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SPECIAL EXPENSES

[Click here to view the recording of this item on YouTube.](#)

The Assistant Director for Resources and Section 151 Officer presented the Special Expenses report for 2025/2026. She brought to the Committee's attention it was difficult to determine the Special Expenses before the Council set its own budget. She referred to the recent changes of the Committee to an Area Committee and how this impacted the decisions around special expenses.

She highlighted to the Committee the main changes in the Special Expenses which included Footway Lighting decrease of £4,050, Open spaces increase of £12,950, Bus Shelter increase of £10,700 and Gaywood Remembrance Service increase of £2,000. She added the Parish Partnership Traffic Calming decrease of £640 had ceased.

She highlighted section 3 of the report which related to new schemes and brought to the Committee's attention that there were new proposals for schemes separately on the agenda and funding to support these was available from the funds available to KLAC.

Councillor Heneghan sought clarification on the increase of £6.64 a year which was above the notional split of £5.00 increase and the implications of the Committee agreeing the £6.64 increase.

The Assistant Director for Resources and Section 151 Officers referred the Committee to 2.2 of the report. She explained the calculated estimates for 2025/2026 totalled £662,240 and the revised tax base totalled 11,192.1. She explained the estimate divided by the tax base created an average Band D charge of £59.17. She added the Band D charge for 2024/2025 was £52.53 and therefore this equalled an increase of £6.64. She brought to the attention of the Committee that the Borough Council were only allowed to increase Council Tax by £5.00 and added some context in comparison to the Borough Council's net revenue budget of around 24 million pounds.. The Assistant Director explained in further detail the £5.00 needed to consist of the Borough Council's costs as well as Special Expenses. She explained the Borough Council would need to consider decreasing the £6.64 by

the Borough Council's subsidy. She highlighted to the Committee the Borough Council could not continue to subsidise and advised Special Expenses would need to be reviewed and the services included, along with identifying the services discreet to King's Lynn. She concluded that eventually Members of the Committee would decide what Special Expenses included.

Councillor Rust commented public conveniences were paid from Special Expenses and suggested visitors from outside the King's Lynn area were reliant and benefiting from them. She added going forward, the Committee may ask for these public conveniences to be removed from the Special Expenses.

The Assistant Director for Resources and Section 151 Officer confirmed that was correct however she believed public conveniences were looked at a number of years ago and a proportion was charged to the Borough Council and the other proportion was part of the Special Expenses. She added as part of the detailed review the proportion would need to be considered to ensure it was still correct.

Councillor Rust commented she endorsed the Open Spaces increase and thanked the Open Spaces team for their work. She referred to the recommendations and questioned as part of options considered in the report was to recommend no changes were made to the Special Expenses for 2025/2026 and sought clarification if this suggestion was something the Committee do as the review has not been done and the Committees priorities may change, and the review may provide clarity.

The Assistant Director for Resources and the Section 151 Officer commented the review would provide clarity but reminded the Committee there were schemes under consideration and reminded the Committee to consider if there were any ongoing revenue implications which may have to be included in Special Expenses and a contribution from KLAC's funding.

Councillor Rust sought clarification that it was only bus shelters which were an ongoing revenue implication as they need to be maintained.

The Assistant Director for Resources and the Section 151 Officer confirmed Norfolk County Council part funding was from the bus shelters from the parish partnership scheme. She confirmed Norfolk County Council made it clear they would not pay for ongoing costs such as maintenance.

Councillor Heneghan asked for further details on the reasoning of £61,970 being spent on pavilions.

The Assistant Director for Resources and Section 151 Officer clarified these were facilities such as toilets on sports grounds.

Councillor Ware sought clarification on closed churchyards.

The Assistant Director for Resources and Section 151 Officer explained the Borough Council were responsible for the maintenance of closed churchyards. She added open churchyards were maintained by the Church of England.

The Chair, Councillor Everett referred to £366,560 for Open Spaces and asked for further detail of what this included.

The Assistant Director for Resources and Section 151 Officer confirmed this did not include car parks but was for the maintenance of the Walks, Tower Gardens etc.

The Chair, Councillor Everett asked if Central Government have set the national percentage increase yet.

The Assistant Director for Resources and Section 151 Officer confirmed the percentage increase was not yet known. She added the provisional settlement was expected to be announced around the 18th December when the consultation would begin and the Borough Council has the opportunity to respond. She explained the Government would then make an announcement in response to the consultation when the final settlement is confirmed.

Councillor Joyce commented the outturn for 2024/2025 was higher than the charge for 2025/2026 with a high taxbase around 3% and an increase of 11% per Band D Council Tax because the Borough Council wants to remove the subsidy from the Special Expenses.

The Assistant Director for Resources and Section 151 Officer confirmed that was not correct. She explained the subsidy could not be calculated until the Borough Council had set out their own Budget.

Councillor Joyce commented further if the Special Expenses include pavilions, then if the Borough Council collects the income from the sports fields, then the pavilions should not be included in Special Expenses and should be paid for by the Borough Council. He added there was a £20,000 reduction in community centres from 2024/2025 to 2025/2026 and questioned why this was proposed.

The Assistant Director for Resources and Section 151 Officer commented one of the community centres still has Borough Council staff working in and therefore the calculation was the income from renting that space out was supplemented to ensure there was no loss in the Special Expenses. She added she was unable to confirm exact details however there was some income to the Special Expenses from pavilions.

In response to Councillor Kemp under Standing Order 34, the Assistant Director for Resources and Section 151 Officer confirmed she was unable to provide a figure to reduce the Council Tax charge for Band D

property as the Borough Council Budget was not yet confirmed and would not be until February 2025. She added further the Borough Council was unable to breach the £5 increase without a referendum therefore a review would need to be conducted. She commented there was the potential for open spaces to be the Borough Council expense which would be part of the detailed review as previously mentioned.

Under Standing Order 34, Councillor Kemp asked if Members of the Committee could be included in the review.

The Assistant Director for Resources and Section 151 Officer confirmed Members would be included in the review and added KLAC needed to understand Special Expenses services and costs and that they are affordable.

Under Standing Order 34, Councillor Collop thanked Councillor Morley for the Gaywood Remembrance Service being included in the Special Expenses and stated residents of Gaywood were relieved the Remembrance Service was included in the Special Expenses.

Members of the King's Lynn Area Committee discussed and agreed including the word 'proposed' into the recommendation.

RESOLVED: That the Committee endorse the proposed Special Expenses charge for 2025/2026 as set out in section 2.2 of the report.

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PARISH PARTNERSHIP BIDS

[Click here to view the recording of this item on YouTube.](#)

The Assistant Director for Health, Wellbeing and Public Protection presented the report to the Committee which was for the Parish Partnership Scheme and highlighted to the Committee the deadline of 6th December 2024. He explained there had only been one application submitted with costings by Councillor Kemp and Councillor Joyce which was for a Fixed VAS Speed Sign 20mph on Wisbech Road. He added he had included the other three applications which did not have costings. He outlined the recommendations which included these three applications to be submitted in 2025/2026 for delivery in 2026/2027. He reminded the Committee of the budget for KLAC and advised once there was the KLAC Support Officer in place, this Officer would be able to assist with the Parish Partnership Applications.

Councillor Heneghan commented her application was one which was not costed for three red light cameras, and she was disappointed she was unable to get the costings in time from Norfolk County Council as she had contacted them on numerous occasions for the relevant details. She added she had followed the correct process and did not feel her application should be delayed.

Councillor Rust commented her application for a Gold Standard Bus Shelter was also not costed and explained she first submitted it prior to the Scheme opening. She added she had submitted it to the appropriate organisation and expected to receive a costing from this. She commented she wanted to change the recommendation and proposed to accept all of the uncosted applications and worked hard before the deadline of the 6th December 2024 to ensure they are delivered this time and not delayed further. She confirmed she would send details of a company who deals with the red lights to Councillor Heneghan for costings.

Councillor Joyce commented he understood Councillor Rust comments but added a cap needed to be put in place for application which did not currently have costings. He added Norfolk County Council would know the costings in question. He commented further a figure or estimate would need to be added to the recommendations before agreeing the proposed recommendation.

Councillor Rust confirmed she had previous communication about the gold standard bus shelter and acknowledged the gold standard bus shelter was more expensive than a standard one. She commented further if the costings for a gold standard bus shelter exceeds the cap she would compromise and apply for a standard bus shelter.

Councillor Heneghan commented she had hoped there was more support and guidance with contacting Norfolk County Council and added she did not know how to navigate round this process. She expressed her concern for accepting the uncosted applications without a cap.

The Assistant Director for Resources and Section 151 Officer confirmed the budget in question was the £81,000 which had been allocated to KLAC. She advised there was £15,000 of that budget allocated to capital spend only and the remainder could be revenue or capital. She added there was £32,000 in funds which were being held as part of the Discovery Centre balances which was marked for projects which KLAC would bid for in the future. She provided a quote for two ended bus shelter from 2021 which was around £4,500 plus VAT and reminded the Committee to consider inflation but hoped this provided an estimate for their debate.

The Chair, Councillor Everett, provided context of the cost of a bus shelter in a London Borough but added the cost would differ due to the area. He added he agreed with the reservations from other Members of the Committee to accept the uncosted applications without a limit and what would happen if the applications were accepted, and the costs exceeds the cap.

Councillor Rust reminded the Committee as this was the Parish Partnership Scheme, 50% would be funded from Norfolk County Council.

Under Standing Order 34, Councillor Kemp referred to Officers from Norfolk County Council which could be contacted to retrieve quotes for the uncosted applications. She commented she was concerned Officer time would be paid for these applications by the KLAC Budget.

Under Standing Order 34, Councillor Colwell brought to the Committee's attention he was aware there was a new highways engineer who had been appointed from the 2nd December 2024 which would be the reasoning of the delay in response from Norfolk County Council as there had been a vacancy of Officers. He commented he was shocked by the increase in the costs of items which had been put forward in the last 18 months. He added further he was cautious to accept the uncosted applications due to them being unknown.

Under Standing Order 34, Councillor Bone commented his application at the time did not include costings however he has now received them. He explained his application was for eight bollards on Stonegate Street to stop cars parking on the pavement and the costs received were £100 per bollard plus 50%. He added there would be no ongoing costs to this application and felt it should not be deferred to next year.

Councillor Ware commented her concerns and added there was further elements to be considered with a bus shelter such as expenses for the live time, damages, insurance, and maintenance. She commented further she was concerned the cap would not be enough to cover the costs of all the application and questioned if there was an order of priority.

Councillor Heneghan suggested Councillor Rust proposal was accepted with a cap of £10,000.

Councillor Joyce proposed the cap for the Borough Council to pay for the uncosted application exceed £10,000 and the cheapest are priorities first.

Under Standing Order 34, Councillor Kemp commented all the application should be approved as the Committee has the funding and residents approval, and all applications would serve a useful purpose.

The Assistant Director for Health, Wellbeing and Public Protection commented it was down to Members to decide on the uncosted applications with the timescale in mind and understand the revenue cost of the application. He added if the recommendation was to be amended, the Committee would need to understand if it was decided to prioritise the least expensive to most expensive. He reminded the Committee Norfolk County Council were to make the final approval of the applications. He added the KLAC Officer role would be a dedicated Officer resource and the reasoning it would be funded from KLAC budget.

The Vice-Chair, Councillor Jones proposed the recommendation be amended to “To consider for approval the three uncosted bids for submission in 2024/2025 for delivery in 2025/2026 subject to the cost to the Borough Council being no more than £15,000.”

Councillor Ware seconded the recommendation.

RESOLVED: 1) To consider for approval, subject to budget availability, the fully costed scheme.

2) For approved schemes that the sponsoring Councillor submits the bid to Norfolk County Council

3) To consider for approval the three uncosted bids for submission in 2024/2025 for delivery in 2025/2026 subject to the cost to the Borough Council being no more than £15,000.

47 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

[Click here to view the recording of this item on YouTube.](#)

Councillor Rust referred to the to be scheduled list on the Work Programme and commented some items had been on there for some time. She suggested an Officer to attend a KLAC meeting to provide the Committee with information on the cost of streetlights and litter/dog waste bins.

Councillor Ware asked for a Public Toilet in Gaywood to be added onto the Work Programme.

Councillor Joyce asked for the Bus Station to be added to the Work Programme and Officers from Norfolk County Council and Norfolk Constabulary to attend the meeting.

Councillor Kemp asked for an Officer from West Norfolk Transport and Norfolk County Council to speak to the Committee about the provision of buses to the medical centre and the Doctors Surgery.

RESOLVED: The Committee’s Work Programme and Cabinet Forward Decision List was noted.

48 **DATE OF NEXT MEETING**

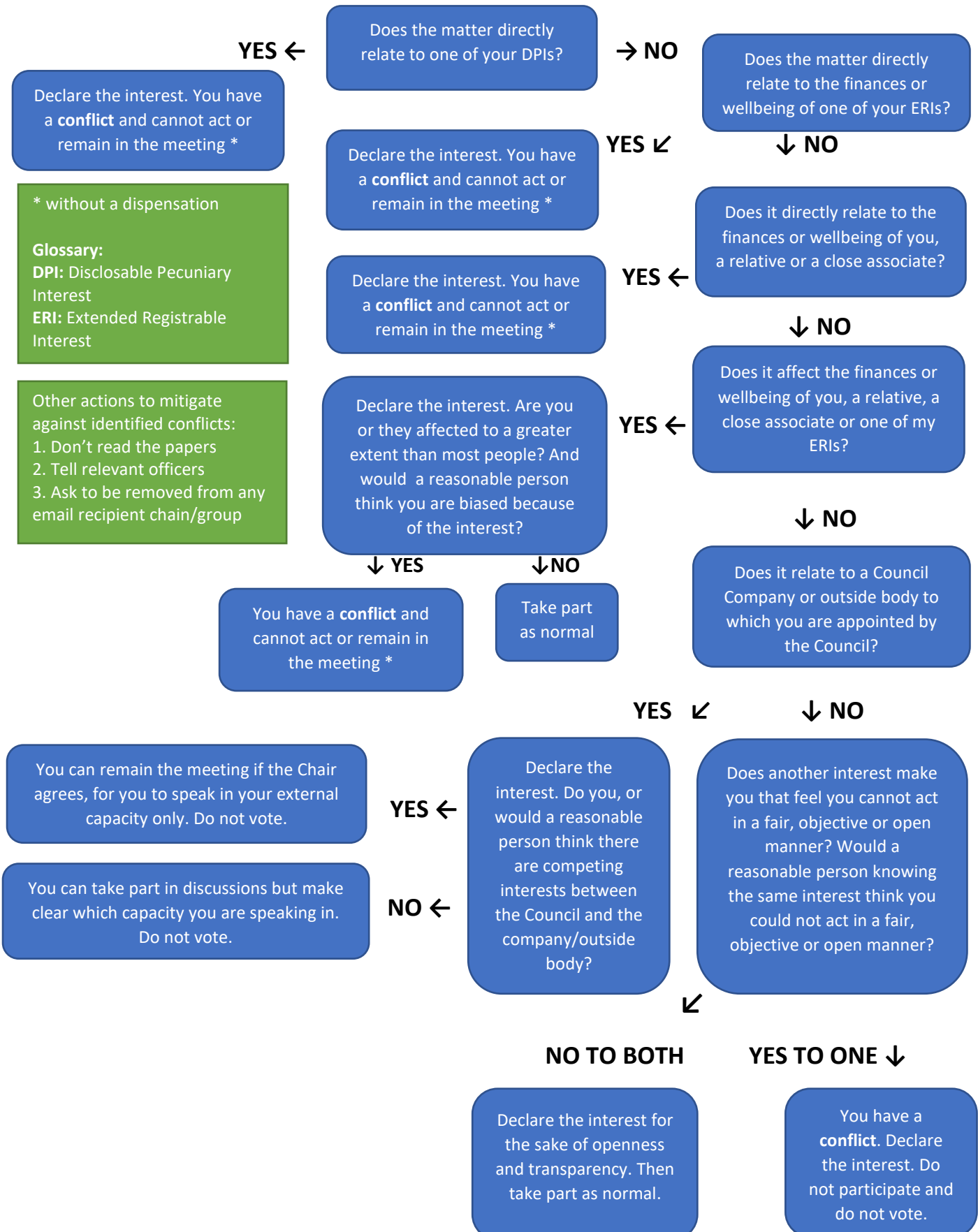
The next meeting of the Committee was scheduled for **23rd January 2025 at 5:15pm** in the **Council Chamber, Town Hall, Saturday Market Place.**

The meeting closed at 7.00 pm

DECLARING AN INTEREST AND MANAGING ANY CONFLICTS FLOWCHART



START



Declare the interest. You have a **conflict** and cannot act or remain in the meeting *

* without a dispensation

Glossary:

DPI: Disclosable Pecuniary Interest

ERI: Extended Registrable Interest

Other actions to mitigate against identified conflicts:

1. Don't read the papers
2. Tell relevant officers
3. Ask to be removed from any email recipient chain/group

YES ←

→ NO

YES ↙

↓ NO

YES ←

↓ NO

YES ←

↓ NO

↓ YES

↓ NO

YES ↙

↓ NO

YES ←

NO ←

↙

NO TO BOTH

YES TO ONE ↓







Make it Rain Panel

Ball bearings fall through this toy as the circle revolves. It is a soothing toy that captures many children's imaginations and can be used in any weather condition. We have noticed that this piece of equipment is popular with absolutely every age. It is one of the most used items.



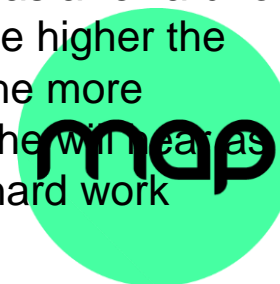
Spiral Musical Chime bars

Bang bing bong. Strike the bar with the beaters and you too can make music. The notes go up as the height increases. This equipment works best with more than one player. Co-operation is the name of the game.



Octavia

We have also installed a very clever gadget called Octavia which gives out pleasing sound effects as a reward for effort on the swing. The higher the child or adult swings, the more cheerful noises he or she will hear as an encouragement to hard work



Information Signs



There are information points around the park for non verbal visitors and those who like to use Braille. Parents and Carers can download the [Widgit Symbols](#) so that prior to a visit they can print off the symbols for use in the park.



What We Discovered

- Play is a central pillar in the development of every child.
- 16 million people in the UK had a registered disability in 2022. That is 24% of the UK population.
- 11% of all children are registered disabled in 2022. That is a rise from 5% in 2010.
- ¹⁸• Mobility impairment is the largest % of registered disability but disability comes in many different forms; some visible and some not; this can include intellectual disability, visual or hearing disability, autism and ADHD.
- Disabled children are 4 times more likely to feel lonely and excluded than able-bodied.
- 90% of those with a disability who had accessed or tried to access a play park had experienced at least some difficulties.



The Legal Basis

UN Convention on the Rights of a Child

Article 23 (children with a disability) - A child with a disability has the right to live a full and decent life with dignity and, as far as possible, independence and to play an active part in the community. Governments must do all they can to support disabled children and their families.

UN Convention Article 31 (leisure, play and culture) - Every child has the right to relax, play and take part in a wide range of cultural and artistic activities.

The Equality Act 2010

Disability Act and Disability Strategy 2024



Play Sufficiency

Play Sufficiency legislation for England would establish statutory guidance for Local Authorities to make sure children have enough time, space and permission to play.

Play Sufficiency is about securing sufficient opportunities for children's play and that involves far more than simply looking at designated provisions. There are three central pillars in Play Sufficiency

- **Spaces and places**
- **Workforce**
- **Provision**

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Play in England: a new 10-year strategy

Throughout 2024 Play England is undertaking a strategic re-Imagineering (imagination and engineering) of Play. At the core of the strategy will be a call on the new government to introduce Play Sufficiency legislation in England, alongside the central foundation of the UNCRC - particularly, Article 31 (leisure, play and culture); in that every child has the right to relax, play and take part in a wide range of cultural and artistic activities.



Is the Importance of Play Undervalued?

Should play be re-branded as Health – mental and physical health?

- Play improves the **cognitive, physical, social, and emotional well-being** of young people. Through play, young people learn about the world and themselves.
- **Learn skills needed for study, work and relationships** such as: Confidence; self-esteem; resilience; interaction; social skills; independence; curiosity; coping with challenging situations.
- **Develop physical health.** Physical play helps young people develop: good physical fitness; agility; stamina; co-ordination; balance.
- **Develop social skills.** Play helps young people develop their social skills by listening, paying attention and sharing experiences. They can explore their feelings; develop self-discipline and resilience; learn how to express themselves; and work out emotional aspects of life.

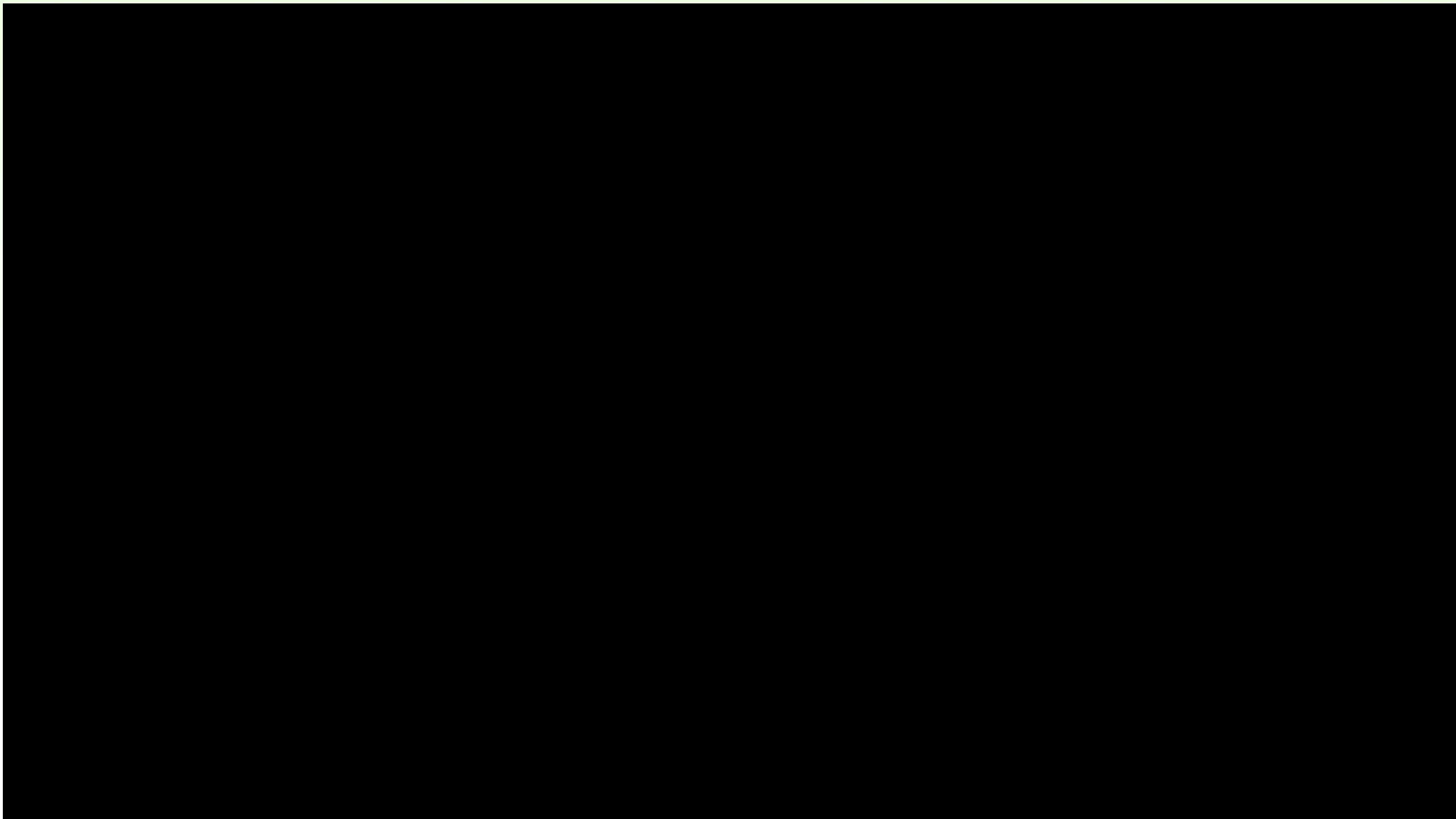


Stanway Leisure Centre Colchester



Filming and Research





Lovell Gardens - Watton



24



Does it Cost More?

To make a Play Area more accessible is expensive. Inclusive play equipment is more expensive

An accessible and inclusive playground does not necessarily cost more. The main cost is the surface, if this needs to be changed.

Some equipment is more expensive such as a wheelchair accessible swing.

The potential of a piece of equipment to be accessible for all will increase participation rather than reducing it. This can be more cost effective than not buying inclusive equipment.

25

We don't have the money for this in our council budget

Incrementally over a number of budget years introduce inclusive equipment. Even one will make a difference.

Decide what change can make a difference and have the greatest impact.

Ensure that all playparks have investment for accessibility first.

Draw up a play strategy and communicate with local community. Let people see the incremental approach.

Windfall funding can then accelerate this.

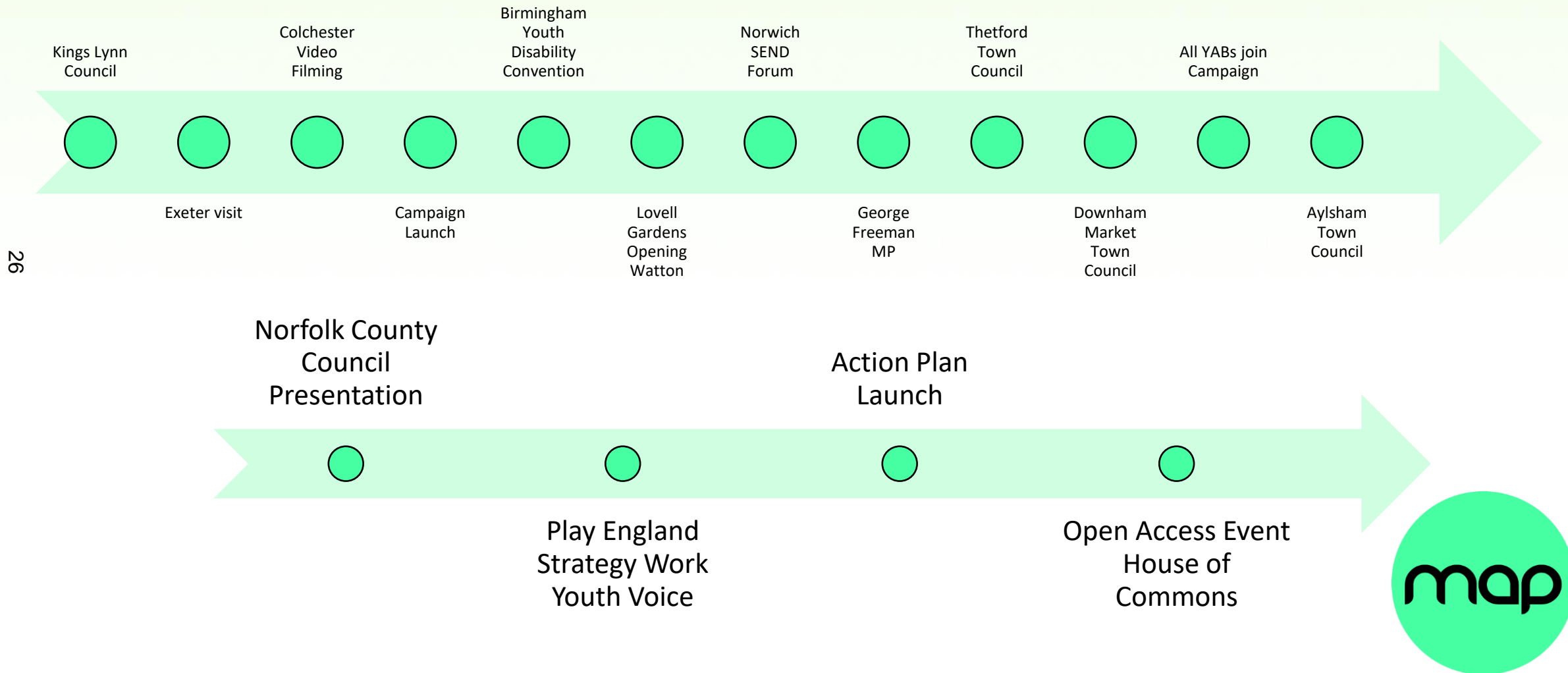
Support community funding raising projects.

Include inclusive equipment and accessibility work clearly in 106 and other funding bids.

Consider joint projects with Building Companies and local community groups.



Campaign Timeline



Play Park Survey

PLAYPARK SURVEY



NAME OF PARK:

DATE OF VISIT:

PLAYGROUND TOWN:

QUESTIONS:

1. Is there a fence around the whole playground? YES NO
2. Is there a gate into the playground wide enough for a wheelchair to fit through? YES NO
3. Are the paths and entrances to the playground flat and step-free? YES NO
4. Are the paths within the playground flat and step-free? YES NO
5. Are the paths wide enough for a wheelchair user? YES NO
6. Are there contrasting colours on the ground around equipment? Or other ways to make it clear where the equipment is to someone who might have trouble seeing it? YES NO
7. What type of flooring is around the playground equipment? Comment:
8. Are there any sensory features in or near the playground and what are they? YES NO Comment:
9. Do the benches have back and arm rests? YES NO
10. Does the playground have toilets, or a sign to say there are toilets nearby? YES NO
11. Inclusive play equipment YES NO
12. Can two people, such as a child and parent, sit next to each other to go down the slide together? YES NO
13. Do you have to use steps to reach the top of the slide? YES NO
14. Does the roundabout have seats? YES NO
15. Is there a smooth, wide ramp on to the play structure, or do you have to climb up? Comment:

PLAYPARK SURVEY



QUESTIONS:

16. Are there fun things on top of the play structure, like wheels to spin or puzzles to solve? YES NO
17. What types of seats are there on the swings? Comment:
18. Is there a wheelchair swing? YES NO
19. If the seesaw has seats, do the seats have a back? YES NO
20. If the seesaw doesn't have seats, does it have a flat surface that children can stand, lay, or sit in a wheelchair? YES NO
21. Can you get to all the equipment in the playground without using steps? YES NO
22. Thoughts on how easy or difficult it would be for disabled and non-disabled children to play together here... Comment:

Once complete, please return to your Youth Worker



Flourish Awards 2024



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Action Plan 2025

Vision

Our Vision is for all Play Areas to be accessible and inclusive for all children and family members no matter their ability or disability. Children and young people are to be at the centre of the development of Play Areas. Play Areas should be a focal point and destination in the community as welcoming, safe and fun environments where families and friends can develop and thrive through play.



Play Area Principles

- All Play Areas are inclusive and accessible for all by design.
- All Play Areas are a destination; accessible and inclusive to all children and their families.
- Play Areas inspire imagination and creative play to make sense of life and to build self esteem and confidence.
- Play Areas are fun.
- Play Areas provide a safe environment to develop and grow.
- Play Areas provide opportunity for all levels of learning to develop skills for life.



Approach

- Think Child Think Family Think Accessible Think Inclusive.
- Put children and Young People at the centre.
- Be ambassadors for all children for accessible and inclusive play areas.
- Advocate for Play Sufficiency.
- Inspire all stakeholders to work towards accessible and inclusive play areas.
- Have the right conversation at the right place at the right time.
- Get everyone to think differently about the importance of Play.
- Promote appropriate accessible and inclusive spaces and places for all children.
- Be consistent, persistent and loud with the message 'Everyone has the Right to Play'.



National Outcomes

- Play Sufficiency Legislation for England.
- A revised, re-invigorated and re-launched 'National Charter for Children's Play'.
- Government to deliver Actions 16 and 17 (Play Areas) of the Disability Strategic Action Plan (Feb 24).
- Government to include requirement for inclusive and accessible play areas in the National Model Design Code. No Ministry of Housing, Communities and Local Government (MHCLG) planning guidance addresses young people explicitly.
- UN International Right to Play Day (11 June) becomes a meaningful calendar event for 2025 promoting the value of Play for physical and mental health and development.
- Amend National Planning Policy Framework (Dec 23) to include guidance for Play and Recreation Opportunities for Children.



Local Outcomes

- Establish and adopt clear definitions and understanding of what inclusive and accessible play parks means in practical terms.
- Norfolk County Council to encourage all Councils to conduct a review of all play areas in Norfolk using the Let's Play Fair Question Set.
- County and District Councils to consider adopting a Play Sufficiency Action Plan similar to Leeds model.
- Councils to adopt the design pillars for accessible and inclusive play parks in their building design code.
- Local Strategic Play Forums to be established at County and District to work in partnership with key stakeholders such as Building Firms to consult with the community, particularly young people.
- All Councils to include an affirmative statement in their play area and community amenity policy that all play park projects and refurbishments to be accessible and inclusive by design.
- Councils to require Section 106 funding for new and refurbishment play area projects to be conditional on demonstrating inclusive design.
- Councils to make the UN International Right to Play Day (11 June) a meaningful calendar event for 2025 and beyond promoting the value of Play for physical and mental health and development.



What We Are Doing

- Changing the mindset and understanding of the importance of Play for all.
- Persuading institutions to have inclusive and accessible play areas at the heart of their play and planning.
- Conducting a survey of all Play Areas across Norfolk using the Let's Play Fair question set.
- Providing the Youth Voice on the Play England Strategy Work
- Advising councils on the importance of inclusivity and accessible play areas
- Lobbying politicians:
 - Deliver on Disability Action Plan
 - To amend NPPF guidance
- Asking Councils to sign our Pledge
- Seeking an Open Access discussion at House of Commons to make the case.
- Publishing a 2024/2025 Action Plan



Our Ten Wishes

Encourage all Councils to conduct a review of all play areas in Norfolk using the Play Park Survey.

Consider adopting a Play Sufficiency Action Plan similar to Leeds model. Be on the front foot for when Play Sufficiency becomes law.

Councils to adopt the design pillars for accessible and inclusive play parks in their building design code.

Local Strategic Play Forums to be established at County and District to work in partnership with key stakeholders such as Building Firms to consult with the community, particularly young people.

☺ Youth to have a voice with Action 16 and 17 of the Disability Strategy Action Plan

All Councils to include an affirmative statement in their play area and community amenity policy that all play park projects and refurbishments to be accessible and inclusive by design.

Require Section 106 funding for new and refurbishment play area projects to be conditional on demonstrating accessible and inclusive design.

Councils to make the UN International Right to Play Day (11 June) a meaningful calendar event for 2025 and beyond.

Sign our pledge.

Be an ambassador for our campaign at County and National level.



The Pledge

- Value all children and young people's Right to Play
- Adopt a statement for Inclusive and Accessible Play Areas in Play Area policy.
- Adopt the three inclusive design pillars of Accessibility, Multi-Sensory and Supporting Infrastructure.
- Apply Accessible and Inclusive Principles to all Play Area refurbishment and new projects.
- Demonstrate in planning and grant application that Accessible and Inclusive Principles have been included in design.
- Consult with the community, particularly young people, to advocate inclusive design and refurbishment to make play areas accessible to all.
- Where necessary take an incremental approach matched to available resources.
- Make sure the 'coolest' play activity in the play area is accessible and usable by all. The inclusive activity that can be accessed by the majority of children is the one that creates the most excitement.





RIGHT TO PLAY PLEDGE

We pledge to make our all our play areas accessible, inclusive, and safe environments that challenge, excite, stimulate and promote the interaction of all young people of all abilities.

We pledge to:

- Value all children and young people's Right to Play
- Adopt a statement for Inclusive and Accessible Play Areas in Play Area policy.
- Adopt the three inclusive design pillars of Accessibility, Multi-Sensory and Supporting Infrastructure.
- Apply Inclusive Principles to all Play Area refurbishment and new projects.
- Demonstrate in planning and grant application that Inclusive Principles have been included in design.
- Consult with the community, particularly young people, to advocate inclusive design and refurbishment to make play areas accessible to all.

Signed:

Organisation:

Design pillars

Design - Accessibility

- The paths and routes to and from the play area need to be accessible for those who have mobility challenges or use a wheelchair or similar. Where possible have routes that are wide enough to allow wheelchair users, parents with strollers to pass,
- Consider access/pathway from parking spaces to play area.
- The entrances to the play areas need to be appropriate to allow access for those with mobility challenges or use a wheelchair or similar. If appropriate consider radar key technology.
- The play area should meet EN 1176 and EN 1177 standards to support play value, reduce severity of injury from falls and promote access for all.
- Create enough space around the play equipment. It may be the parent / guardian who is in a wheelchair and wants to be able to play with the child.
- Consider flush transition from one surfacing to another to allow people using mobility aids to move freely between different areas of the play space and surrounding areas.

Design - Supporting Infrastructure

- Use of Colour
 - A wide palette of colours that support a range of disabilities including poor vision.
 - Avoid over stimulation of colour which can cause confusion and distress.
 - Material finishes which are matt rather than gloss.
- Signage. Consider appropriate signage for a wide range of disabilities. This should include use by parents/guardians as well as children. Bright bold pictures with only essential words helps those with limited vision and those with poor literacy. Braille could be included or QR codes which link to explanatory video clips.
- Fencing. Play areas need to be safe and secure that allows children the freedom to roam in the play area safely. Balance is to be struck between low delineation fences and 'prison' high fences. Use the fences as part of the play experience which could include play panels or resting spaces.
- Seating. Seating has more value than that of only rest. It also allows a child to be involved as an onlooker. Seating can also provide respite and places of calm to take time out of play.

Design - Multi Sensory

Build towards play areas that include at least one piece of equipment that stimulates the following sensory systems:

- **Tactile:** The sense of touch lets young children receive feedback to learn about the world around them. For people with visual impairments, the sense of touch can take on heightened importance. Inclusive playgrounds should include a variety of textural experiences to engage users' sense of touch such as a sandbox children can play in, a rope they can grasp and climb on or water play areas where they can get wet.
- **Auditory:** Some people on the playground may have hearing impairments, but for children with auditory capabilities, the sense of sound can enhance their experience. For children with visual impairments, their auditory abilities become even more critical to understanding and enjoying their environment. Equipment with instrumental qualities can be especially fun for children to enjoy.
- **Visual:** For children with a sense of sight, the visual sensory process is key. Seeing something is often the first piece of information we get before using our other senses to learn more. You don't have to go far out of your way to make a playground visually engaging. Interesting colours and varied equipment can instantly engage children's eyes. You can go a step further, though, by including activities such as matching or memory games that can help children develop their visual abilities.
- **Smell and taste:** These senses are closely related since the sense of taste relies on a sense of smell to function properly. You may not think about these senses in the context of a playground, but inclusive playgrounds can engage users' senses of smell and taste in safe and fun ways. Consider planting a garden alongside the playground where children can smell flowers and herbs. Proper inclusive signage can highlight these areas and explain how to interact with them.
- **Sense of Balance (Vestibular):** The vestibular system involves a person's sense of balance. Many playground activities can engage this system. Spinning equipment can stimulate different parts of a child's brain simultaneously, helping them develop a more advanced sense of balance, muscle control and motor skills. Swinging, sliding, climbing and bouncing all have a similar effect. Inclusive playgrounds should make it possible for children with different abilities to engage their vestibular systems.
- **Movement (Proprioceptive):** A person's proprioceptive system is responsible for helping them sense the location and movement of their body parts. This information comes from the muscles and joints. Any equipment that encourages children to move and stretch their bodies can engage their proprioception sense.



What you may wish to Consider

Include an affirmative statement in your play area and community amenity policy that all play park projects and refurbishments to have inclusion and accessibility by design.

Use that policy as evidence in applications for grants and Section 106 funding. Consider applying Norfolk funders such as Alan Boswell or Geoffrey Watling.

Be explicit about your aspiration for an accessible and inclusive play parks across all media platforms – particularly if you are thinking of crowd funding.

Approach a play park company with track record in accessible and inclusive parks to advise planning such as Jupiter, Wicksteed or HAGS.

Ensure whoever you decide to undertake the refurbishment uses the design pillars as a foundation.

⁸³ Consider a stepped approach over a period time. Have the plan ready and build when funds are available.

Start with accessibility.

Consider quick win options such as sensory planting, inclusive signage

Refurbishments to include a short term plan to make them made accessible to all and longer term plan to make the equipment inclusive.

Establish a Play Forum to work in partnership with key stakeholders. Include young people on the Forum. You would be amazed how often these are adult only.

Support our Campaign and Sign the Pledge to make play parks inclusive and accessible for all.







WNCT Ltd t/a Go To Town

KL&WNBC PRESENTATION

Go to town was set up by West Norfolk Community Transport in 2018.

It is overseen by the Charity Trustees and has no shareholders.



Any profit made by Go to town is used to support the Charity's aims.



WNCT Ltd trading as

Go to town

Public Services provided within Kings Lynn



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Public Services provided within Kings Lynn



North Lynn: 30 minute frequency, the first bus is at 7.38am, last bus 6.50pm. This service carries approximately 7,800 passengers per month.



North & South Wootton & Reffley: 20 minute frequency, the first bus is at 7.07am, last bus 7.18pm. It carries over 16,000 passengers per month.



Southern loop: South Lynn, New Health Hub & Vancouver Ave – 7 trips per day.

Northern loop: North Lynn Ind Est, St James Surgery & South Wootton Lane – 7 trips per day. The 3H currently carries 900 passengers per month.

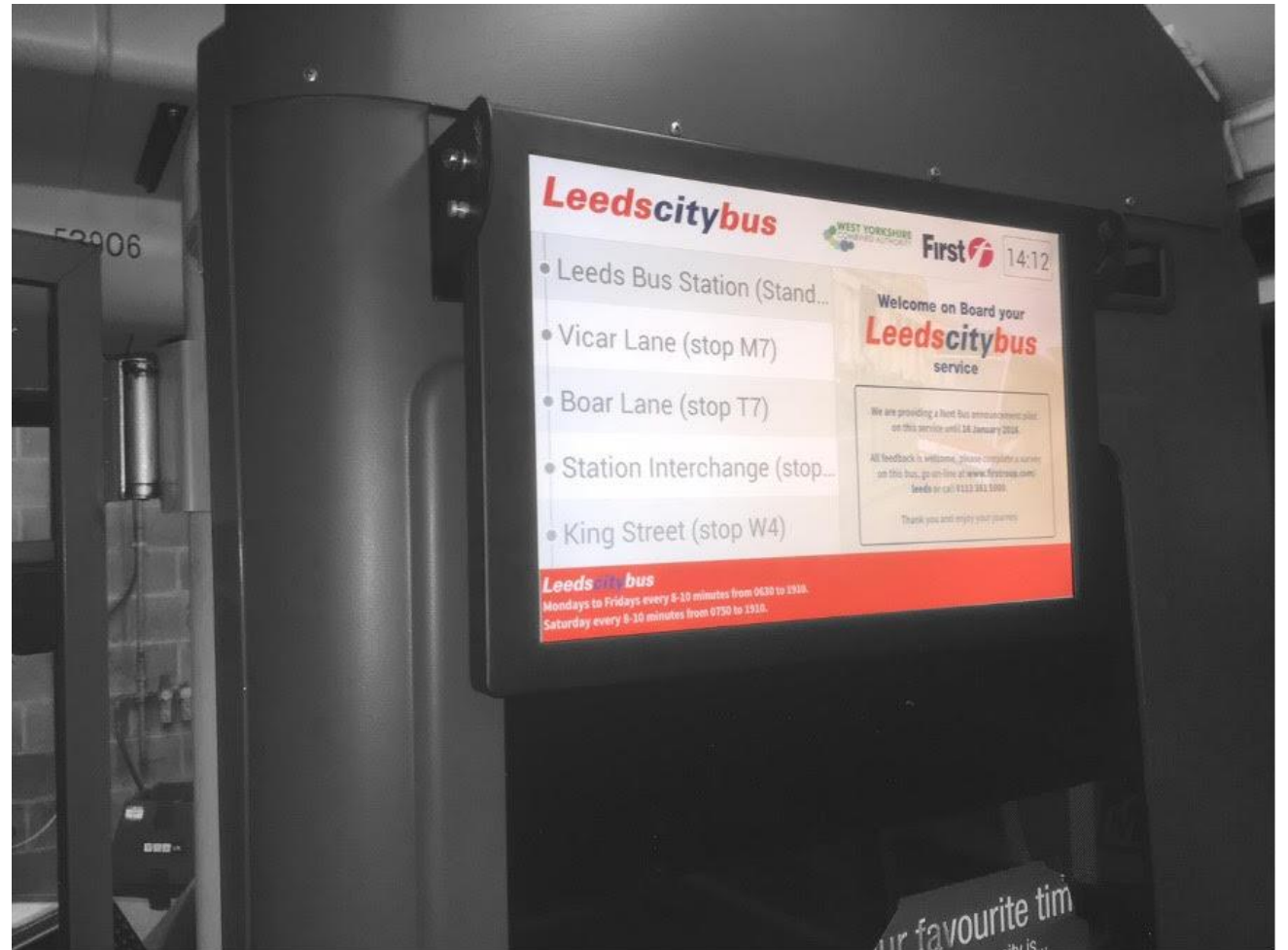


Grange Estate & Lynnsport: 30 minute frequency, the first bus is at 7.10am, last bus 6.15pm. The services carries on average 3,700 passengers per month.



Gaywood Park Estate: New hourly service introduced in 2024, the first bus is at 7.37am, last bus 6.15pm. Now carrying approximately 1,800 passengers per month.

With the help of Government funding, all of our mid-sized and larger Go to town buses are in the process of being equipped with the latest Audio & Visual Next Stop Announcement systems, these will better assist our passengers to access all of our town services.



Go to Town's other services



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- 62
- 65
- 66



Other Go to town services



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Swaffham Town Service



Swaffham to Castle Acre & Mileham, which also travels into Kings Lynn twice per day via Pentney



Downham Market Service to Wimbotsham, Stow Bridge, Magdalen, Watlington & Runcton Holme



Downham Market Service to Kings Lynn via Wimbotsham, Stow Bridge, Runcton Holme, Watlington, Magdalen, St Germans, Saddlebow & South Lynn



Easton (College) Service from Wisbech, Downham Market, Fincham & Swaffham



Downham Market to Three Holes via Barroway Drove, Salters Lode, Nordelph, & Welney



Downham Market to New Lidl's store, Stradsett, Fincham & Shouldham Thorpe & Shouldham



Downham Market to New Lidl's store, Crimplasham, Wereham, Stoke Ferry, & West Dereham

All of these services are highly dependent upon funding from Norfolk County Council due to their rurality.

The Future



The Challenge: –

persuade cars drivers to switch to local bus services

The Benefits: –

better air quality, better health, a better self-sustainable bus network

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Our Pledge: -

We are and will continue to seek to improve our town services in the coming years. We are currently in talks with local parish councils and Norfolk County Council regarding possible service additions and improvements.

West Norfolk Community Transport

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What do we do and for whom.



West Norfolk Community Transport

- A registered charity, established in June 1992
- The charity's aims are to provide a range of safe, affordable, door to door transport services for people who are unable to access public transport services due to location, age, or mobility issues. The aim of WNCT is to provide services for people which contribute to increased levels of social inclusion.



How do we deliver our aims and objectives?



We provide a range of tailored services to customers:

- King's Lynn Dial-a-Bus
- Rural Dial-a-Bus - Villages to Towns
- Village Link
- Shopmobility
- Home to School Bus contracts for NCC
- Home to Day Centre contracts for NCC
- Voluntary Community Car Scheme

To deliver this we have 27 vehicles, drivers, maintenance staff and admin staff working under a management team of three.

We operate as if a business although we are a not-for-profit charitable organisation

Dial-a-Bus

- The services we provide are funded by various authorities including Norfolk County Council, West Norfolk Borough Council, Breckland District Council and the CCG.
- **King's Lynn Dial-a-Bus** makes over 9,000 single passenger journeys a year covering over 80,000 miles in a year. 90%+ are aged 65 or over. 70% are female. About 38% of the journeys are to attend medical appointments.
- **Rural Dial-a-Bus** runs in West Norfolk, with 25 routes, mainly once a week, covering areas from Dereham to Burnham Market to Ely transporting about 7,800 single passenger journeys a year. 90% are aged over 65. 85% are female. Above 95% are for shopping trips.



Village Link

- **Village Link** is a new service started in April 2024 to help fill in the gaps between service routes and rural links. This is fully funded by ourselves covering a set area and is a prebooked with the office taking concessionary passes and paying passengers from home addresses to set destinations.
- This has been a pilot scheme which covered a very large area we have had to make adjustments due to uptake on the new service but we are hoping more advertising we will get the passenger numbers.
- The service now operates Monday to Friday 9.30 till 14.30 covering West of Kings Lynn.



Group trips & Social outings

We visit a wide range of places for our outings, from the Seaside to gardens centres to theme parks. The possibilities are endless just talk to us on how we can help. All vehicles are tail lift accessible meaning that no-one gets left behind for those all-important social events, to bring people together.



Group Bookings

- Taking group members from care homes, schools, youth projects, theatre groups & friendship groups on trips to the zoo, seaside, garden centres or for afternoon tea.
- These trips are such an important part of people's lives giving them something to look forward too & enriching their lives with social interaction & creating new friendships.





Feedback from Clients

- “our driver is one in a million, nothing is too much trouble for him. He is a very happy, helpful & kind & a very nice person.”
- “Going on the bus is the highlight of our day, the driver is always friendly & caring & helpful as are all of the office staff when we book the bus”
- “Always look forward to the bus”
- “All the drivers are helpful, thank you”
- “Our driver was kind & thoughtful. The social side of using the transport is very important to me.”

Community Car Scheme

- Busy service across the whole of West Norfolk
- 21 Volunteer drivers
- Transported over 3,000 people in the last year
- Covering 144,502 miles
- Charging 45p & 50p a mile from the driver's door and back again
- Any distance, any reason

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Shopmobility

- A facility for people with disabilities, arriving by car or bus, to access the town centre pedestrian area with mobility scooters or other equipment.
- Holiday hire within Norfolk available.
- Based in St James Car Park
- Typically used by 6 people a day
- Essential to living independently in later years
- Contributes to town centre retail economy
- Supported by Borough Council funding

Borough Council of
**King's Lynn &
West Norfolk**



Medical Transport for Learning Disabilities

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- We are working along side Mencap to offer free transport for learning disabilities to all medical appointments in West Norfolk.



Home to School Contracts for NCC



- Mix of special needs and mainstream contracts.
- Total of 20 buses used for these routes at school journey times in West Norfolk.
- Surplus created is used to fund other activities such as Dial-a-Bus and Shopmobility.



Funding



- Norfolk County Council
- Kings Lynn & West Norfolk Borough Council
- Breckland Council
- Norfolk & Waveney CCG

- Equates to 21% of our income, this was 27% five years ago but due to extra contracts this has changed

Free Fares



	Go To Town	Dial A Bus
Ukrainian Free Passes	104 free six month passes	
Vaccination Free Transport		Over 360 journeys

Go To Town

- Started after the withdrawal of Stagecoach in 2018
- Routes around King's Lynn, Downham Market, Swaffham & Easton College
- Funded by passenger fares & NCC contract income
- Long term aim is to generate surpluses to help us maintain loss making but socially inclusive facilities such as Dial a Bus and Shopmobility



Concerns

Traffic congestion

Air pollution

New housing developments not allowing bus access

Cheap car parking

Older people working and using cars for longer

Recruitment of drivers with D1 licences and volunteers



The Future

- Advertising charity services in parish magazines, local press, Radio & Facebook
- Discussing with Norfolk County Council further funding for rural isolation in order to significantly increase service frequency and coverage
- Bringing our services to more people to help them live independently in later years
- Improve the ageing fleet for Charity vehicles



REPORT TO KING’S LYNN AREA COMMITTEE

REPORT TO:	King’s Lynn Area Committee		
DATE:	23 rd January 2025		
TITLE:	Membership of KLAC Planning Sub-Group		
TYPE OF REPORT:	Operational		
REPORT AUTHOR:	Emma Briers, Democratic Services Officer		
OPEN/EXEMPT	Open	WILL BE SUBJECT TO A FUTURE CABINET REPORT:	No

PURPOSE OF REPORT/SUMMARY:

This report invites the King’s Lynn Area Committee to arrange for the appointment of Members of the King’s Lynn Area Committee following changes and availability of members of the Sub-Group.

RECOMMENDATIONS:

That the KLAC Planning Sub-Group continues to operate, and Membership of the Group be amended to the following;

Councillors S Collop (Chair), B Jones and A Ware (Substitutes Councillor D Heneghan and F Bone.)

For information the Terms of Reference allow for three Members and two substitutes to be appointed to the Group. Current Membership of the Group is:

KLAC Planning Sub-Group: Councillors S Collop and B Jones and A Ware and substitute M Bartrum and Vacancy (minimum 3 Members and 2 Substitutes)

King's Lynn Area Committee Work Programme 2024/2025

20 June 2024

- Funding Opportunities – to set up a group to look at funding priorities.
- Parish Partnership scheme reminder

11 July 2024

- Neighbourhood Plan for King's Lynn
- Long Term Plan for the Town – Jemma Curtis / Duncan Hall / Oliver Judges

26 September 2024

- Policing in King's Lynn – Inspector Jarvis / PC Paula Gilluley
- Southgates Master Plan Update
- Special Expenses- Michelle Drewery

14 November 2024 – Special Expenses

- Special Expenses- Michelle Drewery
- Parish Partnership Scheme Bids
- KLAC Terms of Reference- Planning Sub Group/ Funding Opportunities Informal Working Group

23 January 2025

- Youth Advisory Board- Presentation on the Importance of accessible play equipment.- Eloise Riches- Birt
- West Norfolk Community Transport Presentation- Vanessa Reeve

20 March 2025

- Rise Project- Inspector Ben Jarvis, PC Chloe Geary and PC Patyrck Polom
- King's Lynn Bus Station- Inspector Ben Jarvis, PC Chloe Geary and PC Patyrck Polom

To be programmed:

King's Lynn Ferry

Local Immediate Falls Team – LIFT – Sue McDowell

MIND – Ashley Bunn and Rob Jackeman - ashley.bunn@norfolkandwaveneymind.org.uk

Local Cycling & Walking Infrastructure Plan (LCWIP)

- Hospital Exit Gayton Road - Proposed Scheme
- New crossing at Tennyson Road

Trues Yard- New Project- Dr Paul Richards

Youth Bus

Litter/ Dog Poo Bins

Public Toilet at Gaywood